

Tech Pistol & Rifle Club, Inc.

PO Box 397031, Cambridge, Massachusetts 02139

Tech Pistol and Rifle Club, Inc.

Bylaws – Amended September 6, 2016

Article I Name

The name of this organization shall be Tech Pistol and Rifle Club, Inc. (TPRC).

Article II Purpose

The purposes of this organization shall be:

1. To encourage organized, competitive, and recreational shooting of firearms among members of the M.I.T. community.
2. To promote safety and good sportsmanship
3. To foster fellowship and social activities
4. To purchase, sell, lease, rent, hold or otherwise deal in such real or personal property as may be necessary or incidental to the aforesaid purposes.

Article III Membership

a) General Membership Qualifications

Any present or past faculty member, employee, alumni or student of M.I.T., Draper Laboratory, Broad Institute, Whitehead Institute, or former Member of the PRC, and their immediate family, having met the membership requirements set by the Executive Committee, may become a Member of TPRC. These requirements shall include having a Massachusetts License to Carry Firearms or Firearms Identification Card or proof of having successfully completed a Massachusetts State Police or Club-approved firearms safety course.

b) Membership Procedure

New members must be sponsored by a current PRC member who has a DAPER membership (full or "alternative fee"). Applicants may become Members by supplying the information requested on the application form, complying with the requirements of the class of membership applied for and paying the initiation fee and dues as prescribed in Article IV. Once these requirements are met, the Membership Secretary and/or the Executive Committee may approve the application.

c) Regular Members

Regular Membership is open to those persons who hold a Massachusetts License to Carry Firearms or Firearms Identification Card. Only Regular Members are Voting Members and eligible to hold Club office.

d) Associate Members

Associate Membership is open to those persons who wish to shoot air guns only or who cannot qualify for a Massachusetts License to Carry Firearms or Firearms Identification Card due to age, residential or citizenship status. Associate Members may use firearms only under the supervision of a qualified Club Member. Any undergraduate member of the collegiate pistol or rifle teams may become an Associate Member of the Club, but all dues and fees will be waived.

e) Junior Members

For purposes of league competition, member's children under the age of 21 shall be considered Junior Members. Junior Members are not allowed to vote or hold office in the Club. All dues and fees will be waived for Junior Membership. Junior Members can only compete or use the Club facilities under the direct supervision of their parent member, or an adult Club Member appointed by the child's parent.

f) Honorary Members

Honorary Membership may be granted to anyone who has rendered an outstanding service to the Club or to the shooting sports. Honorary Members shall be nominated by the Executive Committee, and elected by a simple majority at the annual meeting. The duration of the Honorary Membership will be set by the Executive Committee at the time of nomination. For exceptionally meritorious service to the Club, Lifetime Membership may be granted. Honorary Members may use the Club facilities if they meet all of the regular membership requirements, but all Club dues and fee will be waived for the duration of the Honorary Membership. Honorary Members may vote and hold Club office if they would be otherwise qualified to do so. As of the date of ratification of this article, all pre-existing life members shall become honorary life members.

Article IV Initiation Fees, Annual Dues, and Range Facility Access Fee

a) Initiation Fee

The amount of initiation fee payable under Article III shall be set by the Executive Committee and shall not exceed ten dollars.

b) Dues

The fiscal and the membership year shall be from September First to August Thirty First. The annual dues for each class of membership shall be set by the Executive Committee, and shall not be more than fifty dollars. Dues are payable on the September First beginning each fiscal year. No one whose dues for the current year

have not been paid in full shall be eligible to vote or to enjoy any other privileges or benefits of membership in the Club. A Member whose annual dues are in arrears shall have a grace period of five months during which they may renew their membership by paying only the overdue dues. After this period they must rejoin the Club as a new member as provided under Article III, including paying the initiation fee.

A new member joining after February first of any year shall pay only one-half of the annual dues and the full initiation fee.

c) Other Fees

DAPER may charge an individual Range Facility Access Fee for use of the MIT Range Facilities by Club Members. This fee may be waived for qualifying volunteer work done for the Club's benefit during the previous year by the member. Qualifying work shall be defined by the Club Executive Officer in consultation with the Executive Committee and DAPER as required.

Article V Meetings

(a) Annual General Meeting

A meeting of the general membership of the Club, for the election of officers and for the transaction of ordinary business, shall be held each year on the last Tuesday in May. If this meeting does not occur at the time fixed, it shall be re-scheduled for the earliest reasonable time thereafter, and the officers shall remain in office until their successors shall have been elected. Written notice of the time, place, and agenda of the annual meeting shall be sent to all members in good standing via e-mail or First Class United States Mail.

(b) Special Meetings

A special meeting of the general membership of the Club may be held at any time on the call of the President, of the Executive Committee, or upon a demand in writing which states the object of the proposed meeting and which is signed by at least 20% of the members eligible to vote. Written notice of the time, the place, and the object of any special meeting shall be sent to all officers and members in good standing via e-mail or First Class United States Mail not less than seven days prior to the date fixed for the holding of the meeting. The place of any special meeting shall be fixed by the Executive Committee.

(c) Regular Officers' Meeting

A regular meeting of the officers and other, ex officio, members of the Executive Committee may be held on the first Tuesday of each month, at their discretion.

(d) Special Officer's Meeting

Special meetings of the Executive Committee may be held at any time or place on the call of the President or on the demand in writing to the Secretary by three members of the Committee.

(e) Quorum

Seven members of the Club eligible to vote shall constitute a quorum at any meeting of the general membership. Three members of the Executive Committee shall constitute a quorum at any officers' meeting.

Article VI Officers

(a) Overview

The officers of this Club shall be a President, a Vice-President, a Secretary, a Membership Secretary, a Treasurer, and an Executive Officer. Each shall be elected from the voting membership by a majority of those present and eligible to vote at the annual general meeting of the Club. The term of office shall be one year, except as provided in Article VI (c).

(b) Executive Committee

The current elected officers of the Club, plus the immediate past President of the Club (ex officio) and the M.I.T. Rangemaster (ex officio), shall comprise the Executive Committee, which shall have charge of the affairs of the Club between the times of the meetings of the general membership. The Executive Committee may delegate some or all of the duties of any Officer to other Club Officers or Members as required.

(c) Term of Office

An elected officer shall remain in office until they have been succeeded or removed, or until their resignation has been accepted by the remaining members of the Executive Committee.

(d) Vacancies

A vacancy in the Executive Committee may be filled from the voting membership of the Club by a majority vote of the remaining members of the Committee. However, if at one time more than one vacancy must be filled, with the exception of combined offices as provided for in Article VI (e), a special meeting of the Club membership shall be called at which new officers shall be elected to fill these vacancies until the time of the next annual meeting as provided in Article V (a) and Article VI (a).

(e) Combined Offices

Any two of the three offices of Secretary, Membership Secretary and Treasurer may be held by one person, who will nonetheless have only one vote.

Article VII Duties of Officers

(a) President

The President shall preside at all meetings of the Club and its Executive Committee. The President shall be a member ex officio of all regular and special committees, and shall perform such other duties as usually pertain to this office.

(b) Vice President

The Vice President shall perform the duties of the President in the absence or at the request of the President.

(c) Secretary

The Secretary shall conduct official correspondence including the mailing of reports required of the Club by the National Rifle Association, Director of Civilian Marksmanship, and by the Secretary of State of the Commonwealth of Massachusetts. The Secretary shall notify the members of the Executive Committee of its meetings and shall keep a true record of all meetings both of the Executive Committee and of the general membership. The Secretary shall have custody of the books and the papers of the Club. The Secretary shall be responsible for mailing or e-mailing to the members all notices and calls to meetings and shall be responsible for maintaining the Club Web Site.

(d) Membership Secretary

The Membership Secretary shall receive all applications for membership in the Club and all Club fees paid with those applications. After confirming that the applicant has satisfied the conditions of membership set forth in Article III and Article IV, the Membership Secretary shall forward the fees to the Treasurer and approve the membership as authorized by the Executive Committee. The Membership Secretary shall prepare and issue members' identification materials, maintain a current list of members' names and addresses and report to DAPER the names of those members who have earned a waiver of the DAPER Range Facility Access Fee.

(e) Treasurer

The Treasurer shall have charge of the funds of the Club and shall place these in such bank or banks as the Executive Committee approves. These funds shall be withdrawn only by check signed by the President or the Treasurer, and only for such purposes and amounts as have been approved by the Executive Committee. The Treasurer shall keep an accurate record of all transactions, and shall, whenever required, render a detailed report with supporting vouchers to the Executive Committee. At each regular Officers' meeting, the Treasurer shall, if requested by the President, submit monthly cash flow statements and balance sheets. At the annual general meeting of the Club the Treasurer shall submit a cash flow statement and balance sheet for the year of office just concluded. The Treasurer shall file any tax and information returns required of the Club by the United States Internal Revenue Service and the Massachusetts Department of Revenue.

(f) Executive Officer

The Executive Officer shall have charge of all programs of instruction and competition,

and shall have charge of the firing ranges during the times that they are made available to the Club by M.I.T. For any and all of these functions the Executive Officer may appoint assistants from the voting membership, subject to the approval of the Executive Committee. The Executive Officer and these appointees shall have the authority to expel any person from the range for improper or unsafe conduct. Such expulsion shall be reported immediately to the Executive Committee. The person expelled shall be barred from the range until and unless the Executive Committee shall authorize their readmission.

The Executive Officer shall maintain a book in which members may record descriptions of work that they have done for the Club, shall ascertain that the work qualifies the Member for waiver of the DAPER Range Facility Access Fee in Article IV (c) and shall forward this information to the Membership Secretary. The Executive Officer shall be responsible for the safekeeping of all Club property other than those items for which other officers are given responsibility under this Article.

Article VIII Suspension or Expulsion

(a) Officers

Any Officer may be suspended or removed from office by a two-thirds vote of the voting members in good standing at any special meeting called for this purpose under Article V (b). However, no such vote may be taken unless at least fifteen days' written notice sent by Certified, Receipt Requested U.S. Mail, shall have been given to the Officer of the reasons for their intended removal and of the time and place of the special meeting at which the ballot for their removal is to be taken. At such meeting the Officer shall be accorded given a full hearing.

(b) Members

Any member may be suspended or expelled from the Club for any cause deemed sufficient by the Executive Committee, by majority vote of those Committee members present at any regular or special meeting. However, no such vote may be taken unless fifteen days' written notice sent by Certified, Receipt Requested U.S. Mail, shall have been given to the member of the charges against them and of the time and place of the meeting of the Executive Committee at which such charges will be considered. At this meeting the member shall be accorded a full hearing.

(c) Procedure

Any member in good standing may bring charges against any officer or member. These charges shall be in writing, clearly stating the basic facts and accompanied by any affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary who will immediately notify the President, or with the President directly in the Secretary's absence. The President will call a meeting of the Executive Committee to hear the charges, and the Secretary's will give copies of the charges and of the supporting affidavits and exhibits to the accused, the accuser, and the Executive Committee in conjunction with the fifteen days advance notice of the meeting.

(d) Appeals

A member suspended or expelled from the Club or from the ranges by the Executive Committee may appeal to the full membership of the Club. Such appeal shall be made in writing to the Secretary who will immediately notify the President or to the President directly in the Secretary's absence. The President shall call a special meeting of the Club membership for which the purpose of acting on the appeal. At least fifteen days' advance notice will be give to the appellant and to all members in good standing by First Class U.S. Mail or email by the Membership Secretary, stating the date, time, place, and reason for the special meeting. At the meeting, the Secretary will read the original charges and supporting affidavits, will display any accompanying exhibits, and will read the minutes of the meeting of the Executive Committee at which the charges were heard and action taken against the member. All parties to the appeal shall be heard. A ballot will be taken of all voting members in good standing present, and a two-thirds vote shall be required to reverse the action of the Executive Committee.

Article IX Amendments

Proposed amendments to these bylaws may be introduced by any voting member of the Club at any regular meeting or at a special meeting called for the purpose. The proposed amendments must be voted upon by the membership at the next regular meeting or at the special meeting thus called, provided that a copy of the proposed amendments has been sent by First Class U.S. Mail or email to each member at least ten days before the voting meeting. A two-thirds vote of the voting members present is required to amend the bylaws.

Article X Conduct of Meetings

Meetings shall be conducted in accordance with Roberts Rules of Order (Revised).

Article XI Interpretation of Bylaws

Questions of the interpretation of these bylaws shall be resolved by the Executive Committee.